EMIGRATION IMPROVEMENT DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

THURSDAY, MAY 2, 2024

EMIGRATION CANYON FIRE STATION

5025 EMIGRATION CANYON ROAD

SALT LAKE CITY, UTAH

AND ZOOM

**Regular Meeting**

Board Members in Attendance: David Bradford – Chair, Brent Tippets – Co-Chair, Mark Stevens – Co-Chair

Ex Officio: Eric Hawkes—District Manager, Jeremy Cook—Legal Counsel

David Bradford called the meeting to order at 7:03 p.m.

**1. Consent Approval - Minutes for March 24, 2024**

MOTION: Brent Tippets made a motion to approve the minutes of the March 24, 2024, Trustee Meeting as written. David Bradford seconded the motion.

VOTE: Unanimous in favor of the motion.

**2. Financial Considerations and Report**

Mr. Hawkes presented the monthly financial considerations and report. The legal budget needs to be increased, and Mr. Hawkes suggested reallocating funds. There was a discussion on which budget categories to use to source the $50,000 needed for legal expenses. Steve Hook inquired about the specifics, and asked Jeremy Cook about his anticipated costs, but it was hard to estimate due to Mr. Tracy appealing the dismissal against everyone. Most of the expense has come from legal counsel in California, which is where Mr. Tracy filed the case. Mark Tracy’s litigation is expected to be dismissed as before and he has now been labeled a vexatious litigant in California, as well as in Utah.

MOTION: Brent Tippets made a motion to approve moving $20,000 out of well source and $30,000 out of maintenance/repairs and moving the funds to the legal category. David Bradford seconded the motion.

VOTE: Unanimous in favor of the motion.

2024 1st Quarter Transparency Report

Mr. Hawkes presented the 1st Quarter Transparency report. There were no concerns from the Board members. He will post it to the state auditor’s transparency website.

**3. SL County Dept of Health Meeting Regarding Busse System Settlement**

Chair Dave Bradford gave an update on the meeting with Salt Lake County Health Department regarding the Busse system. The EID felt like they had a better understanding of the County’s frustration with Busse and the nature of the fines imposed. The County aims to shift the perception of the Health Department from punitive to a partner in problem-solving. Mr. Tippets urged them to offer solutions rather than just highlight problems. The County Health Department plans to increase their presence in the Canyon; they plan to attend Firewise as well as participate extensively in the next board meeting, inviting public attendance. Multiple communications will be sent to encourage canyon residents to attend, including initial and follow-up emails, Code Red alerts, and reinforcement at Firewise.

**4. Progress on Badget Meter Installations and Public Outreach**

Eric Hawkes updated the Board on the new meters. There are only two remaining meters to install, which will be completed next Thursday.

Winter Monthly Billing Discussion

Mr. Hawkes reported that the water billing process is streamlined now and that billing on a monthly basis is going well.

**5. Water System Report – System Consumption Report**

**A. Monitor Wells Report**

Don Barnett was absent, so there was no water system report given. However, Mr. Hawkes noted that water usage has been low due to wet and cold weather conditions. He also mentioned that water levels are encouraging--Well 1, Well 2, and the Brigham Fork Well are all artesianing.

**6. Maintenance & Repairs**

**A. Brigham Fork Well Repair**

Don Barnett, responsible for gathering additional data for the Board, was absent, resulting in no discussion on the repair of the Brigham Fork Well. Mr. Hawkes informed the meeting that the installation of the Variable Frequency Drive (VFD) is still a few months away.

**7. Any items for Discussion from Board and/or from visiting public, Dismiss public.**

Steve Hook asked about leak detection methods using the new smart meters. Mr. Hawkes explained that he monitors the system and identifies leaks, which are categorized by severity. Mr. Hook also inquired about the Brigham Fork Well. The Board is considering sealing the well above the plug to assess if it can provide sufficient flow and water quality for emergency use. Boart Longyear advised that while repairing the well is possible, drilling a new one might be a more effective solution.

**8. Closed Session – Pending Litigation**

MOTION: Board Chairman David Bradford made a motion to convene in closed session to discuss purchase, lease, and exchange of real property, as well as pending litigation. Brent Tippets seconded the motion.

VOTE: Unanimous in favor of the motion.

The Board of Trustees met in closed session from 7:44 — 8:27 p.m. Those present included David Bradford, Brent Tippets, Mark Stevens, Eric Hawkes, and Jeremy Cook..

MOTION: Board Member Brent Tippets made a motion to adjourn the meeting. David Bradford seconded the motion.

VOTE: Unanimous in favor of the motion.

The regular meeting of the Emigration Improvement District adjourned at 8:27 p.m.

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Minutes Approved